

The Board of Education of the Borough of North Caldwell in the County of Essex, New Jersey, convened in executive session on April 26, 2016, in the Grandview School Cafeteria, Hamilton Drive East, North Caldwell, NJ, at 8:03 p.m.

Mr. Michael Halik, Business Administrator, indicated that in compliance with the Open Public Meetings Act, notice of this meeting had been properly advertised and the agenda had been posted at the appropriate locations.

Roll call by the Business Administrator:

Present: Mr. Robert Projansky, President
 Mrs. Valerie Buccino, Vice President
 Mrs. Jann Skelton
 Mrs. Mary Mokris
 Mrs. Mindy Opper

Absent: None

Also Present: Dr. Linda Freda, Superintendent
 Mr. Michael Halik, Business Administrator / Board Secretary
 Mr. Chris Checchetto, Principal
 Mr. Michael Stefanelli, Principal

BOARD PRESIDENT'S REPORT

Mr. Projansky congratulated Mrs. Eisinger on the birth of her son.

He then said "thank you" to the Board and the Administration stating that over the last couple of months they discussed a tough topic, but everyone gave it their all to get to a consensus. He stated that all decisions are made with the needs of the students and community in mind.

SUPERINTENDENT'S REPORT

Dr. Freda reported that PARCC testing began on Wednesday and so far is going well. She congratulated the students who made honors choir stating there will be a concert on May 7th. The NCPE is also holding "Food Truck Festival" on May 7th.

TRANSPORTATION COMMITTEE REPORT

Mrs. Mokris and Mrs. Opper gave an extensive report on what steps have led to the decision to recommend subscription busing for the 2016-2017 school year.

PUBLIC RECOGNITION

Mayor Joseph Alessi – Hamilton Drive East, stated he is supportive of the Board of Education and will work with the Board once all the numbers are in place.

Jennifer Trauman – 26 Cypress Avenue, thanked everyone for working on the transportation issue noting it is very important to their family to make things fair.

Marc Simonetti – 47 Beachmont Terrace, asked about the State Aid for busing. He also noted there are no sidewalks in town.

Edmond Kleefield - 46 Deer Trail, thanked the Board of Education for their hard work on transportation noting student safety is key; thanking them for opening access to the bus for all students.

Tracey Perini - 43 Beachmont Terrace, thanked everyone for including a one-way option on the transportation. She also noted the town not having sidewalks which presents safety concerns for everyone.

Chief Deuer – 55 Estella Avenue, stated the township police will do whatever is necessary for the students to be safe.

Shibani Patel – 6 Roosevelt Boulevard, stated her child walks to Gould on Mountain as he receives no busing and appreciates the district's considering subscription busing and hopes it is implemented.

Nicole Viola – 6 Deer Trail, suggested we should have safety patrols to help the younger kids walk to school.

Joanne Wilcomes – 6 Harding Avenue, currently is not entitled to busing and thanked everyone for all their work on transportation.

David Wilcomes – 6 Harding Avenue, stated the issue has been going on for years and thanked everyone for taking the time to find a solution to the problem for the community.

After public session closed, Mr. Projansky responded by asking for comments from the Board. Mr. Halik explained how state aid for transportation is only provided for mandated transportation and it only covers a fraction of the cost. Mrs. Oppert stated all students should have an option to take the bus and make their own decision. Mr. Projansky stated he was supportive of this as 21% of the students did not have an opportunity to get a bus.

TRANSPORTATION RESOLUTIONS

- T1. RESOLVED** that the Board of Education approve changing to subscription busing for the 2016-2017 school year, at a cost of \$300.00 per student for one-way and a cost of \$450.00 per student for round trip, with a family cap of \$1,000.00 for students who are not mandated to receive transportation by State Law.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

- T2. RESOLVED** that the Board of Education approve the Agreement for Subscription Busing with **Sussex County Regional Transportation Cooperative** for the 2016-2017 school year.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

- T3. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2016-2017 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of public school students.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

- T4. RESOLVED** that the Board of Education approve the Resolution for Participation in Joint Transportation Services for the 2016-2017 school year with **Sussex County Regional Transportation Cooperative** for coordination of transportation of special education and/or specific destinations of school students.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

At 9:00 p.m. the Board elected to take a ten minute break and reconvened at 9:10 p.m.

GENERAL RESOLUTIONS

- G1. RESOLVED** that the Board of Education approve payment to **Dr. Fadden** in the amount of \$675.00 for a neurological assessment for **student #8004051**.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G2. RESOLVED** that the Board of Education approve payment to **Dr. Fadden** in the amount of \$675.00 for a neurological assessment for **student #8005278**.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G3. RESOLVED** that the Board of Education approve the first grade trip to the Turtle Back Zoo.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G4. RESOLVED** that the Board of education approve the kindergarten class trip to Turtle Back Zoo.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G5. RESOLVED** that the Board of Education approve the attached 2015-2016 school calendar draft "A" to reflect three (3) give back days.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G6. RESOLVED** that the Board of Education approve the 2nd grade class trip to Field Station Dinosaurs.

Moved: Mrs. Skelton Seconded: Mrs. Opper

Yes: 5 No: 0

- G7. RESOLVED** that the Board of Education approve the 6th grade class trip to the Lower Eastside Tenement Museum.

Moved: Mrs. Skelton Seconded: Mrs. Oppen

Yes: 5 No: 0

- G8. RESOLVED** that the Board of Education approve the Garden Club field trip to The Farm at Natirar.

Moved: Mrs. Skelton Seconded: Mrs. Oppen

Yes: 5 No: 0

- G9. RESOLVED** that the Board of Education approve the Facilities Use Application submitted on behalf of Mac's Fantastic Enterprises of Roseland, Inc.

Moved: Mrs. Skelton Seconded: Mrs. Oppen

Yes: 5 No: 0

- G10. RESOLVED** that the Board of Education approve the revised Summer Data Clerk job description.

Moved: Mrs. Skelton Seconded: Mrs. Oppen

Yes: 5 No: 0

BUSINESS RESOLUTIONS

- B1. RESOLVED** that the Board of Education approve the **Public and Confidential Minutes of March 15, 2016.**

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 4 No: 0

Abstain: Mr. Projansky

- B2. RESOLVED** that the Board of Education approve the **March 31, 2016, payroll** in the amount of \$312,658.38.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B3. RESOLVED** that the Board of Education approve the **March 22, 2016, Hand Check Register** in the amount of \$47,159.02.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B4. RESOLVED** that the Board of Education approve the **March 22, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B5. RESOLVED** that the Board of Education approve the attached Board Secretary's and Treasurer's **Monthly Financial Reports** for February 2016.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B6. WHEREAS** pursuant to N.J.A.C. 6A:23-2.11(c) 3, the Board Secretary does certify that as of February 2016, no budgetary line item account has encumbrances and expenditures which in total exceed the amount appropriated by the district board of education pursuant to N.J.S.A. 18A:22-8 and 18A:22-8.1; therefore be it

RESOLVED that pursuant to N.J.A.C. 6A:23-2.11(c) 4, the Board of Education does certify that as of February 2016, the Board Secretary Monthly Financial Report, did not reflect an over expenditure in any Major Account or Fund, and based on the Appropriation Balances reflected on this report and on the advice of District Officials, that sufficient funds are available to meet the District's financial obligations for the remainder of the fiscal year.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B7. RESOLVED** that the Board of Education approve the **April 26, 2016, Bills and Claims** in the amount of \$164,352.69.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B8. RESOLVED** that the Board of Education approve the attached Title I Tutoring expenditures for the month of March 2016.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B9. RESOLVED** that the Board of Education approve the **April 1, 2016, Hand Check Register** in the amount of \$101.10.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B10. RESOLVED** that the Board of Education approve the **April 8, 2016, retro payroll** in the amount of \$580.24.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B11. RESOLVED** that the Board of Education adopt the 2016-2017 School District Budget, as follows:

| | |
|-----------------------------|-----------------------|
| GENERAL FUND | \$12,622,655 |
| SPECIAL REVENUE FUND | 138,103 |
| DEBT SERVICE FUND | <u>680,375</u> |
| TOTAL BUDGET | \$13,441,133 |

| | |
|------------------------------|----------------------------|
| GENERAL FUND TAX LEVY | \$11,867,700 |
| DEBT SERVICE TAX LEVY | <u>680,375</u> |
| TOTAL TAX LEVY | <u>\$12,548,075</u> |

BE IT FURTHER RESOLVED, that the North Caldwell Board of Education authorize the Board Secretary to submit copies of said budget and budget certification to the Executive County Superintendent of Schools.

Moved:

Seconded:

Yes:

No:

HOLD

B12. RESOLVED that the Board of Education approve the **April 8, 2016, payroll** in the amount of \$341,267.44.

Moved: Mrs. Buccino

Seconded: Mrs. Mokris

Yes: 5

No: 0

B13. RESOLVED that the Board of Education approve the **April 8, 2016, retro payroll** in the amount of \$10,189.81.

Moved: Mrs. Buccino

Seconded: Mrs. Mokris

Yes: 5

No: 0

B14. RESOLVED that the Board of Education approve the digital submission of application for the 2014-2015 Safety Grant Program through the New Jersey Insurance Group (NJSIG) in the amount of \$1,131.56 for the July 1, 2014 through June 30, 2015 program period.

Moved: Mrs. Buccino

Seconded: Mrs. Mokris

Yes: 5

No: 0

B15. RESOLVED that the Board of Education approve the **April 19, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Mrs. Buccino

Seconded: Mrs. Mokris

Yes: 5

No: 0

- B16. RESOLVED** that the Board of Education approve the **April 8, 2016, Hand Check Register** in the amount of \$355,957.35.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B17. RESOLVED** that the Board of Education approve the fee proposal with DiCara/Rubino Architects to provide professional services for the proposed Music Room renovations, including the addition of a small group instruction space and water infiltration remediation, at the Gould School in the amount of \$48,000.00, together with partial topographic survey, in the amount of \$3,500.00, and civil engineering in the amount of \$4,500.00.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B18. WHEREAS**, the Board of Education of North Caldwell, in the County of Essex, New Jersey (the "Board"), desires to proceed with school facilities projects consisting generally of:

WINDOW & EXTERIOR DOOR REPLACEMENT
AT: GOULD/MOUNTAIN ELEMENTARY SCHOOL

WHEREAS, the Board now seeks to take the initial steps in order to proceed with the Project:

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF NORTH CALDWELL, IN THE COUNTY OF ESSEX, STATE OF NEW JERSEY, as follows:

Section 1. In accordance with the requirements of Section 6A:26-3 of the New Jersey Administrative Code, the Board hereby approves the Schematic Plans and Cost Estimates prepared in connection with the Project(s) and the Board further authorizes the submission of same to the Essex County Superintendent of Schools and the New Jersey Department of Education for approval.

Section 2. The Board hereby authorizes the amendment to its Long-Range Facilities Plan in order to reflect the proposed Project.

Section 3. The School Administration and such other officers and agents of the Board as are necessary, including the Board attorney, bond counsel and architect, are hereby authorized to perform such other acts, to execute such other documents and to do such other things as are necessary to implement the determinations of the Board set forth in this resolution. Including the submission of Information to the New Jersey Department of Education as applicable to the proposed Project.

Section 4. This project is being funded as an "Other Capital Project" and will not require state funding and the District is not seeking a Grant.

Section 5. This resolution shall take effect immediately.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

B19. RESOLVED that the Board of Education approve the following NASPO contract vendors:

Riverside Technologies, Inc. (RTI) - computer hardware, software, etc. under State of new Jersey (NASPO VP PC) (MO483-89974)

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

B20. RESOLVED that the Board of Education approve the proposal submitted by **Riverside Technologies, Inc. (RTI)** to furnish and install 200 HP Chromebook 14 G4 under the New Jersey State Approved NASPO VP PC (MO483-89974) in the amount of \$49,600.00.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

- B21. RESOLVED** that the Board of Education approve the **April 22, 2016, Hand Check Register** in the amount of \$70,103.62.

Moved: Mrs. Buccino Seconded: Mrs. Mokris

Yes: 5 No: 0

PERSONNEL RESOLUTIONS

- P1. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

| Name | Date | Workshop | Cost | Travel |
|----------------|---------|------------------------------------|----------|--------|
| Kahan, A. | 5/17/16 | Empowering Writers | \$155.00 | \$3.72 |
| Mellinkoff, C. | 5/17/16 | Empowering Writers | \$155.00 | \$3.72 |
| Sibilia, L. | 5/18/16 | Dyslexia, Dyscalculia & Dysgraphia | \$199.00 | |
| Socci, D. | 5/18/16 | Dyslexia, Dyscalculia & Dysgraphia | \$199.00 | |

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P2. RESOLVED** that the Board of Education approve Family Medical Leave for **Christina Sponzilli** effective September 1, 2016 to December 2, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P3. RESOLVED** that the Board of Education approve Child Rearing Leave for **Christina Sponzilli** effective December 5, 2016 to June 30, 2017.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P4. RESOLVED** that the Board of Education approve Family Medical Leave for **Lauren Eisinger** effective April 29, 2016 to June 16, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P5. RESOLVED** that the Board of Education approve Federal Medical Leave for **John Messier** effective April 12, 2016 to July 5, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P6. RESOLVED** that the Board of Education approve the following teachers at their hourly per diem rate for the 2016 Summer Program effective June 27, 2016 to July 21, 2016:

**Laura Johannsen
Janice Garthwaite
Carrie Bryer
Christina Fede
Patty Alicandri
Marian Smith
Leigh Wagner
Linda Nikow**

**Sarah Veniero
Agnes Icker
Sarah Root
Angela Castiglia
Eileen Little
Toni Arena
Dawn Laurenzano
Jenna Veneziano**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P7. RESOLVED** that the Board of Education approve the following aides at their hourly per diem rate for 2016 Summer Program effective June 27, 2016 to July 21, 2016:

**Erica Conroy
Nancy Della Valle
Aggie Doolen**

**Cindy Householder
Genine Della Valle**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P8. RESOLVED** that the Board of Education approve the following substitutes at their hourly per diem rate for the 2016 Summer Program effective June 27, 2016 to July 21, 2016:

**Melissa Schlachter
Shannon Clutterbuck
Meredith Toth
Yvette Rego
Michelle Raimondi
Charlene Thomas**

**Tiffany Tarantino
Jeff Pierro
Sarah Johnson
Jeanne Jeffrey
Allison Mead
Maureen Scandiffio**

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P9. RESOLVED** that the Board of Education approve **Erica Lista** for up to 18 hours per week for occupational therapy services at her contractual hourly per diem rate and \$280.00 per evaluation outside of contracted hours effective June 27, 2016 to July 21, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P10. RESOLVED** that the Board of Education approve **Gina Zaccaria, Wellness and Rehabilitation Services**, for up to 15 hours per week of physical therapy sessions at her contractual hourly per diem rate and \$280.00 per evaluation outside of contracted hours effective June 27, 2016 to July 21, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P11. RESOLVED** that the Board of Education approve **Suzy Giantonio** for up to 15 hours per week of behavioral therapy services at her contractual hourly per diem rate effective June 27, 2016 to July 21, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino

Yes: 5 No: 0

- P12. RESOLVED** that the Board of Education approve **Leigh Kessler** as a second grade long term substitute maternity leave replacement teacher at a rate of \$200.00 per day effective May 2, 2016 to June 17, 2016.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

OLD BUSINESS

The Buildings and Grounds Committee met and are working on changes to the Facilities Use Policy for May's Agenda.

NEW BUSINESS

Mr. Halik gave the 2016-2017 Budget Presentation.

The Board discussed inviting Dr. Fost, the school physician, to a Board Meeting at which they would like to honor him with a plaque for his service to the district. They will try to have him attend the May meeting.

Mrs. Skelton spoke about communicating with the public through the "Board Blast/Newsletter" wherein she will communicate about the budget power point and the give back days.

The Board came back to vote on the 2016-2017 Budget.

B11. RESOLVED that the Board of Education adopt the 2016-2017 School District Budget, as follows:

| | |
|----------------------------------|-----------------------------------|
| GENERAL FUND | \$12,622,655 |
| SPECIAL REVENUE FUND | 138,103 |
| DEBT SERVICE FUND | <u>680,375</u> |
| TOTAL BUDGET | \$13,441,133 |
| GENERAL FUND TAX LEVY | \$11,867,700 |
| DEBT SERVICE TAX LEVY | <u>680,375</u> |
| TOTAL TAX LEVY | <u><u>\$12,548,075</u></u> |

BE IT FURTHER RESOLVED, that the North Caldwell Board of Education authorize the Board Secretary to submit copies of said budget and budget certification to the Executive County Superintendent of Schools.

Moved: Mrs. Skelton Seconded: Mrs. Buccino
 Yes: 5 No: 0

The following resolution was called at approximately 9:30 p.m.

RESOLVED that in accordance with section 8 of the Open Public Meetings Act, Chapter 231, Public Law 1975, the Board has the authority to adjourn to closed session to discuss matters pertaining to personnel. Said matters will be made public upon their disposition.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

As there was no further business to discuss, the Board adjourned at 10:07 p.m.

Moved: Mrs. Mokris Seconded: Mrs. Buccino

Yes: 5 No: 0

Respectfully Submitted,

Michael Halik
Business Administrator / Board Secretary